



11002:03/20
BGM EC 661-667

BGM Executive Committee
March 19, 2020

MINUTES

Officers:	Karen Podsiadly, President Jim Wolfe, Vice President Paul Higgins, Budget Review Officer Josué Gómez-Menéndez, Past President Jeff Woods, Interim General Secretary
Committee:	Cedric Jones, PBA Raimundo Barreto, NJ Judith Christiansen, NYS
Chaplain:	Zina Jacque, CHI
Parliamentarian:	Bill Frederickson NJ
Staff:	Alan Musoke, Associate General Secretary/Treasurer/CFO Kathy Jachowski, Administrator (not present)

The March meeting of the Board of General Ministries Executive Committee was scheduled to meet in Charlotte, NC March 19-21, 2020. Due to the outbreak of the COVID 19 pandemic precautions were taken to hold the meeting via conference call instead of in person on March 19, 2020.

BOARD OF GENERAL MINISTRIES ACTIONS
MARCH 19, 2020

BGM EC 661 MEETING CALLED TO ORDER

The meeting was called to order at 11:11 am EST by President Podsiadly.

BGM EC 662 APPROVAL OF MINUTES

The minutes were moved (Higgins), seconded (Menéndez), and approved unanimously with the following changes:

- It was moved (Wolfe), seconded (Menéndez) and approved unanimously to add Josué Gómez-Menéndez to the March 2020 Agenda.
- It was moved (Higgins), seconded (Wolfe), and approved unanimously to accept the following amendment to the ABCUSA Budget section of the November 2019 minutes. "Through actions taken by unanimous consent on November 22 and December 9, the Executive Committee later modified the UM distribution for 2020 by increasing the allocation to ABHMS from \$0 to \$7,500 and increasing the allocation to IM from \$0 to \$7,500, while reducing the allocation to ABCUSA by \$15,000."

BGM EC 663 COMPENSATION FOR SERVICES RENDERED

It was moved (Menéndez), seconded (Higgins), and approved unanimously to extend compensation to Judith Christiansen for Human Resource consultant services rendered to the Office of the General Secretary. (Judith Christiansen was excused from the conference call during this portion of the meeting).

BGM EC 664 EMPLOYEE HANDBOOK

The adoption of the Employee Handbook was moved (Higgins), seconded (Wolfe), and approved unanimously with the changes noted below:

- Sick days will be paid out at the end of an employee's term of employment at a rate of ¼ of the per diem rate for each accrued day.
- Employees may use sick days for preventative health care and doctor's appointments in whole days or in increments of ¼ day (i.e., ¼ , ½ , ¾ of a day).
- Employees will be required to use all sick days and vacation days before long-term leave begins.
- Employees may carry over a maximum of ten vacation days from one year to the next. In exceptional circumstances, and with prior approval of a supervisor, an employee may carry over additional days.
- Remove section 3-13 from the Employee Handbook.

BGM EC 665 REPORT OF THE BUDGET REVIEW OFFICER

Paul Higgins presented highlights of the financial report for the year that ended December 31, 2019 as previously submitted by Alan Musoke, Associate General Secretary/Treasurer/CFO. Particular emphasis was placed on the net loss of \$789,000 and the primary factors that contributed to that loss.

BGM EC 666 PRESIDENT'S APPOINTMENT

President Karen Podsiadly appointed Josué Gómez-Menéndez as Chair of the Credentials and Caucus Committee for the 2020-2021 Biennium.

BGM EC 667 APPROVAL OF UPCOMING BGM MEETING DATES

- It was moved (Christiansen), seconded (Wolfe), and approved unanimously to hold the November 4th – 7th, 2021 BGM Meeting in King of Prussia at the Crowne Plaza facility.
- It was moved (Jones), seconded (Barreto), and approved unanimously to hold the November 10th – 13th, 2022 BGM Meeting in King of Prussia at a facility to be confirmed.

Submitted by,

A handwritten signature in black ink that reads "Dr. C. Jeff Woods". The signature is written in a cursive, flowing style.

Dr. C. Jeff Woods
Interim General Secretary

CJW/zj