

GUIDELINES FOR CAUCUS FUNDING
Adopted by Credentials & Caucus Committee
June 18, 1998
Revised November 13, 2014

1. Definition. A Caucus, within American Baptist Churches, USA, is any group of persons joined with one another in recognition of a common cause and shared characteristic, which meets criteria (See Rule 14.4.2), and is recognized by the General Board on recommendation of the Credentials and Caucus Committee.
2. Funding. Any Caucus may request funding by application to the Credentials and Caucus Committee in such form as the Committee may prescribe. After review of the application, the Committee will make a recommendation to the General Board Executive Committee.
3. The purpose of caucus funding is to aid in the development of a caucus organization. Grants are for administrative purposes only and may not be used for programming.
4. Following recognition by the General Board (SR 14.4.3), any Caucus seeking funding for administrative purposes shall make application to the Credentials & Caucus Committee of the ABC, stating the purpose of the Caucus and the proposed plans for operation.
5. Each caucus receiving funding from the Office of the General Secretary during a calendar year shall submit an annual report to the Credentials and Caucus Committee and to the Finance Committee by May 15. This report should outline the activities of the preceding year, along with a line item financial report showing the use of funds and the balance on hand.
6. Each caucus seeking continuing funding for administrative purposes shall submit a request to the Credentials and Caucus Committee by May 15 each year for the approval of funding for the upcoming calendar year. The request will include a line item budget of all proposed expenditures, differentiating between program and administration.
7. During its June meeting, the Credentials and Caucus Committee shall review caucus requests for administrative funding and make a decision for the following calendar year.
8. Grants for caucus administrative funding will be for one calendar year. Approximately 25% of the funds will be paid from the Office of the Treasurer each calendar quarter (January, April, July, and October) and sent to an account in the name of the caucus or be maintained by the ABCUSA's treasurer's office.
9. Requests to carry over funds from one calendar year to another must be submitted to the Credentials and Caucus Committee for their approval.