

## ABCUSA MATTHEW 25 GRANT APPLICATION

A generous donor has given a sum of money through American Baptist Churches USA to be used for programs that address "housing, feeding, education and health with regard to the less fortunate." A panel will select recipients for grants of up to \$5,000 largely based on the degree to which the funds will be used to directly assist persons in poverty. Ministries must be in relationship with American Baptist Churches USA to be eligible to apply, and only one application per church or ministry will be considered per year. Grant funds may not be used to fund staff positions. Grant awards will be sent to the ABC church or organization, checks will not be made payable to an individual or ministry.

1. General Information:

Organization Name Family Promise of the Palouse (FPP)  
Affiliation with ABCUSA (Check made payable to) The United Church of Moscow  
Mailing Address 123 West 1st Street, Moscow, ID 83843  
Phone (208) 882-0165 (FPP) Federal Tax ID# 45-5497267 (FPP)  
Contact person Donna Francis email lvfrancis@frontier.com

2. Please submit with your application a copy of:

- Your mission statement
- A financial statement FOR THIS MINISTRY. This can be a budget or projected budget, and should not exceed 2 pages. Church budgets are not acceptable.

3. How do you plan to use the requested funds? How will the funds specifically assist individuals battling poverty and its effects? (Please submit on separate sheet. Maximum of one page.)

4. Total cost of the project \$123,130

5. Amount being requested from the ABCUSA Matthew 25 Grant \$2500

6. Your other funding source(s) Private Donations, Church Donations, Grants

I certify that all the information submitted with this application is true and correct, and that we will use any granted funds as described. We will supply a 1-page report on the use of the funds and a photo within six months of receipt of the grant.

(Signed) Donna Francis Date 8/29/2015

Printed Name/Title Donna Francis, FPP Board Member

**Please note:**

- Incomplete applications will not be considered.
- Recipients agree to share their stories via the ABCUSA website.
- Application deadline is March 1 for grants distributed on April 15; Sept. 1 for grants distributed on Oct. 15
- Completed applications should be sent via email to [Tina.Turner@abc-usa.org](mailto:Tina.Turner@abc-usa.org). Only electronic submissions will be accepted.



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2. **Mission Statement:** Since opening our doors October 1, 2013; Family Promise of the Palouse (FPP) successfully pursued its mission of providing shelter, food, counseling, and comprehensive case management for newly homeless families in the sister cities of Moscow, ID and Pullman, WA and the surrounding rural areas of Latah County, ID, and Whitman County WA, known as The Palouse. FPP is affiliated with the national Family Promise organization based in Summit, NJ whose mission is “to help homeless and low-income families achieve sustainable independence”; for more information, see [www.FamilyPromise.org](http://www.FamilyPromise.org). At the local level, families (guests) are housed in host churches which provide shelter, food, and supplies. During the day, adults are found at our Day Center, where our director and case manager assess factors that led to homelessness, develop a family plan, assist parents in finding employment and housing, and see the children continue their schooling; for information on our local organization, see [www.familypromisepalouse.org](http://www.familypromisepalouse.org). The United Church of Moscow (ABCUSA), 123 West 1<sup>st</sup> Street in Moscow, is a partner church assisting one of the 11 host churches with lodging and meals. In addition, members of the United Church of Moscow serve as volunteers, participate on the FPP Board, contribute to special event fund raising, and assist with grant writing.

**Key Accomplishments:** Since October 2013, we served

|   |     |
|---|-----|
| Individuals hosted                        | 79  |
| Families hosted                           | 27  |
| Number of children hosted                 | 42  |
| Pregnant women hosted                     | 6   |
| Percent of total who are children         | 53% |
| Number of children age 5 and under        | 18  |
| Percent of total children age 5 and under | 33% |
| Average length of stay (days)             | 50  |

**Budget:** The Family Promise of the Palouse budget is very cost effective through the use of churches for lodging and meals, and many volunteer services. Our paid staff includes our full-time executive director, part-time case manager, and two part-time van drivers who also act as program assistants in areas where they have additional skills. Our Day Center rent and utilities are provided at a reduced rate through the generosity of a local hospital. A copy of our actual annual operating budget for the most recent completed year of 2014 is included as an attachment.

3. **Use of requested funds:** We are requesting \$2500 to support the operating costs of our parent training classes. Family Promise of the Palouse emphasizes increasing the ability of families to meet the daily challenges that often disrupt their ability to maintain employment and housing. Early in our experience, we identified that many families were having difficulty managing their children's behavior, resulting in disruption of their employment, conflict with other families and ability to maintain stable housing. When families were having difficulty managing their children, they were making little progress on the goals of their case plan. We addressed this issue with a contract to provide parenting classes. These classes are offered to families in our program and those who have completed the program (called aftercare). This was very well received by the families and resulted in many positive observations of changes by the staff and volunteers. The contract cost of \$2500 for a year has proven to be a valuable service. The request of \$2500 allows us to purchase the 8 week course 5 times per year. An added bonus is that participants may start at any time and also may repeat classes in the future. This support service is significant to our mission of preparing families to develop the life skills necessary to secure and maintain a stable income and housing.

**Family Promise of the Palouse, Inc.**  
**Operating Budget**  
January 1 through December 31, 2014

| Family Promise of the Palouse, Inc. |   | Original Budget | YTD Revenue  |             |
|-------------------------------------|---|-----------------|--------------|-------------|
|                                     | Revenue   | 107,500.00      | 138,785.43   |             |
|                                     |   |                 |              |             |
|                                     |   |                 | YTD Expenses | Budget      |
|                                     |   |                 | December     | Remaining   |
|                                     |   |                 | 2014         |             |
| Salaries                            |   |                 |              |             |
|                                     | Director  | 40,000.00       | 40,500.06    | -500.06     |
|                                     | Van Drivers                                       | 14,600.00       | 11,880.00    | 2,720.00    |
|                                     | Case Manager                                      | 18,400.00       | 16,796.00    | 1,604.00    |
| Total Salaries                      |   | 73,000.00       | 69,176.06    | 3,823.94    |
| Fringe Benefits                     |   |                 |              |             |
|                                     | Insurance (Director)                              | 3,600.00        | 3,600.00     | 0.00        |
| Total Fringe Benefits               |   | 3,600.00        | 3,600.00     | 0.00        |
| Payroll Liabilities                 |   |                 |              |             |
|                                     | Director  | 3,060.00        | 3,098.21     | (38.21)     |
|                                     | Case Manager                                      | 1,250.00        | 1,284.94     | (34.94)     |
|                                     | Van Drivers                                       | 735.00          | 908.83       | (173.83)    |
|                                     | State of Idaho Worker's Comp Insurance            | 1,040.00        | 1,040.00     | 0.00        |
|                                     | State of Idaho Department of Labor (Unemployment) | 915.00          | 999.16       | (84.16)     |
| Total Other Payroll Expense         |   | 7,000.00        | 7,331.14     | (331.14)    |
| Operating Expense                   |   |                 |              |             |
|                                     | Business expense                                  |                 | 555.00       | (555.00)    |
|                                     | Outside Contract Services                         |                 | 1,286.06     | (1,286.06)  |
|                                     | Equipment Maintenance                             |                 | 3,034.97     | (3,034.97)  |
|                                     | Equipment Purchase                                |                 | 2,500.00     | (2,500.00)  |
|                                     | Lease Payment                                     | 6,000.00        | 6,000.00     | 0.00        |
|                                     | Facilities & Equipment                            |                 | 1,694.39     | (1,694.39)  |
|                                     | Operations  | 3,500.00        | 4,811.28     | (1,311.28)  |
|                                     | Telephone/Internet                                | 1,500.00        | 1,451.99     | 48.01       |
|                                     | Cell Phone  |                 | 1,957.85     | (1,957.85)  |
|                                     | Fuel  | 3,500.00        | 3,301.32     | 198.68      |
|                                     | Insurance   | 6,000.00        | 7,001.00     | (1,001.00)  |
|                                     | Other Administrative Expense                      |                 | 755.84       | (755.84)    |
|                                     | Day Center Operations                             | 2,900.00        | 6,242.00     | (3,342.00)  |
|                                     | Bank Charges                                      | 0.00            | 107.00       | (107.00)    |
|                                     | Affiliate Fee                                     | 1,500.00        | 1,009.92     | 490.08      |
|                                     | Conference/Professional Development               | 0.00            | 1,314.86     | (1,314.86)  |
| Total Operating Expense             |   | 24,900.00       | 43,023.48    | -10,747.45  |
| Total                               |   | 108,500.00      | 123,130.68   | (14,630.68) |

Internal Revenue Service  
P.O. Box 2508  
Cincinnati, OH 45201

Date: August 13, 2015

FAMILY PROMISE OF THE PALOUSE  
% BRUCE M PITMAN  
PO BOX 9389  
MOSCOW

ID 83843-0118

Person to Contact:  
Mr. Mollay - ID# 0203248  
Toll Free Telephone Number:  
877-829-5500  
Employer Identification Number:  
45-5497267

Department of the Treasury

Dear Sir or Madam:

This is in response to your June 1, 2015, request for information regarding your tax-exempt status.

We have confirmed that you were erroneously put on the Auto-Revocation List. You may disregard the CP 120A notice we previously sent. You will be removed from the Auto-Revocation List and relisted in EO Select Check (Pub 78 data) during the next regular update.

Our records indicate you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 2012.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/charities](http://www.irs.gov/charities) for information regarding filing requirements. Specifically, note that section 6033(j) of the Code automatically revokes the tax-exemption of any organization that fails to satisfy its filing requirement for three consecutive years. The automatic revocation of exemption is effective as of the due date of the third required annual filing or notice. The IRS maintains a list of organizations whose tax-exempt status was automatically revoked at [IRS.gov](http://IRS.gov).

If you have any questions, please call the phone number in the heading of this letter.

Sincerely,



Jeffrey L. Cooper  
Director, Exempt Organizations  
Rulings and Agreements

August 31, 2015

Ms. Tina M. Turner, Executive Assistant  
Mission Resource Development  
ABC-USA  
PO Box 851  
Valley Forge, PA 19482

Dear Ms. Turner:

It is my pleasure to provide this letter of support for a 2015 Matthew 25 grant request submitted by Family Promise of the Palouse.

The United Church of Moscow (an American Baptist congregation) plays a significant role alongside Family Promise of the Palouse:

- The United Church of Moscow was a contributor to community conversations that formed our Family Promise affiliate
- We are a "partner congregation," so we step up in big ways to provide shelter, food & companionship for guest families
- We contribute to Family Promise as generously as our local mission budget allows
- We participate enthusiastically in an assortment of Family Promise events

Moscow, Idaho, needs Family Promise in a big way: Moscow is the county seat of Latah County, Idaho's poorest county, and we face growing issues of homelessness for rural families.

Kids are living with their parents in trucks & in campgrounds. The healthy structures that confront poverty-- school, nutrition, friendships, parents' coping-- weaken. When parents choose to bring their families into our Family Promise opportunity, things are tough, but life stabilizes & families gain greater capacity to make decisions & real changes that lead to hopeful outcomes.

This year Family Promise has asked the Matthew 25 folks for \$2500 to support its parent training component. I can think of *no better use* for those funds, frankly, as we watch exhausted & embarrassed parents cope with rural poverty. Family Promise now offers Parent Training classes & guest families are required to attend. The parents' classes offer clear solutions & lead parents & families in good directions.

As an American Baptist faith community, we join Family Promise in its goal to end poverty on the Palouse-- this is the hard work of cultivating God's dream of peace & well-being for all of creation.

I am Rev. Jodie Tooley, and I have been pastor of The United Church of Moscow for six years, now. Without reservation, I can say that Family Promise of the Palouse is Moscow, Idaho's strongest effort fighting poverty, here.

The United Church of Moscow is ready & able to receive 2015 Matthew 25 grant resources on behalf of Family Promise of the Palouse. Our Board of Directors has voted to assume that role & duty, & with confidence, I will affirm that Family Promise of the Palouse can count on us.

Please contact me if I can answer any questions or concerns.  
Grace & Peace,  
Rev. Jodie Tooley  
(973) 477-7398