

ABCUSA MATTHEW 25 GRANT APPLICATION - 2017



A generous donor has given a sum of money through American Baptist Churches USA Office of the General Secretary, to be used for programs that address “housing, feeding, education and health with regard to the less fortunate.” A panel will select recipients for grants of up to \$5,000. Awards will be granted only to ministries of an American Baptist church in good standing with their Region. This is a change from previous grant cycles. We will no longer award grants to organizations affiliated with churches such as a cooperative group that includes non-ABC churches; applications must be submitted by an ABC church for work being done directly by that church.

Only one application per church will be considered within a 24-month period. Because this change was made following the Fall 2016 cycle, recipients of a Spring 2016 grant are eligible to apply.

Grant funds may not be used to fund staff positions, rainy day funds, church benevolent funds, regular ongoing church operating expenses (i.e. utilities, insurance), repairs, or for capital improvements to facilities. Grant awards will be sent to the ABC church that is applying for the grant; checks will not be made payable to an individual or ministry.

Tab through the document to fill in all the fields below.

1. Applicant Information

Name of Church: First Baptist Church

Mailing Address: 1701 Mound Road, Jacksonville, Illinois 62650

Phone: 217-245-6119

Federal Tax ID#: 37-0724097

Name of Region: Great Rivers

Contact person (person completing this form): Kim Runkle

Email of contact person: kimrunkle@fbcjaxil.org

Does your church contribute to United Mission? ☒ Yes ☐ No

Have you previously been awarded an ABCUSA Matthew 25 Grant? ☒ Yes ☐ No

If so, have you submitted your report on the use of the funds? ☒ Yes ☐ No

2. What ministry or group will use these funds?

Personal Needs Pantry

3. Specifically, how do you plan to use the requested funds?

Please include a very brief and specific statement on how the money will be spent. For example: to purchase school supplies for 100 elementary school children; to provide summer camp scholarships for 10 children from low-income families; purchase diapers and wipes for single mothers. You are encouraged to attach a longer description (no more than one page) of the ministry or project.

to purchase household cleaning and personal care items to distribute to families in need

4. How will the funds assist individuals battling poverty and its effects? What impact do you hope to make on the target group or community?

The funds will be used to provide items that cannot be purchased with SNAP benefits. These items will be distributed to families in need in order to help them maintain personal dignity and cleanliness and a healthy home environment. We hope to impact these families by giving them a hand up in their time of need, whether it be illness, unemployment, or other circumstances.

5. Total cost of the project: unknown, project will continue until funds are depleted

6. Amount being requested from the ABCUSA Matthew 25 Grant: \$5,000

7. List other funding source(s): congregational and community donations
8. Please submit along with your application a copy of:
 - Your mission statement.
 - A financial statement FOR THIS MINISTRY. This can be a budget or projected budget, and should not exceed 2 pages. Church budgets are not acceptable.

By submitting this application on behalf of (church name) First Baptist Church, I certify that all the information submitted with this application is true and correct. We agree to use and/or disburse any grant funds awarded for the sole purpose as described within this application. We will supply a 1-page report on the use of the funds and a photo/photos within six months of receipt of the grant.

Application submitted by (name of person): Kim Runkle (your name typed here is your electronic signature)

Date: 8/29/17

Please note:

- Incomplete applications will not be considered.
- Recipients agree to share their stories via the ABCUSA website.
- Application deadline September 1. Grants will be distributed no later than October 15.
- Only electronic submissions of completed applications and supporting documents will be accepted. Completed applications should be sent via email to Tina.Turner@abc-usa.org.
- Please review the instructions that follow and initial at the bottom to indicate you have read this information.

Instructions and information for completing the 2017 ABCUSA Matthew 25 Grant application

1. General information

Awards will be granted only to ministries of an American Baptist church in good standing with their Region. This is a change from previous grant cycles. We will no longer award grants to organizations affiliated with churches such as a cooperative group that include non-ABC churches; applications must be submitted by an ABC church in good standing.

When determining Grants awards, the following criteria will be considered: whether the church is in good standing within the region; whether the church contributes to United Mission; number of and amounts of previous Matthew 25 Grants received; sustainability of ministry beyond Matthew 25 Grant funding; description of ministry and needs addressed by funding; and the budget submitted along with this application.

Checks will be made payable to the church. Checks will not be made to an individual or ministry.

3. Specifically, how do you plan to use the requested funds?

Briefly describe what will be purchased with the grant funds if awarded. Be specific with the expected use of these funds. This should be a very short and specific statement on where the money will be spent, do not include a lengthy narrative of the ministry project.

You are encouraged to provide a longer description of the ministry but this additional information must be limited to no more than one page in length and submitted as an attachment.

Please note that grant funds may not be used to fund staff positions and salaries, for capital improvements to church facilities, to pay for regular ongoing church operating expenses (i.e. utilities, insurance) or repairs, or to maintain a "Rainy Day fund" or church benevolent fund.

4. How will the funds assist individuals battling poverty and its effects?

ABCUSA MATTHEW 25 GRANT APPLICATION

First Baptist Church, Jacksonville, IL

Question 3: Specifically, how do you plan to use the requested funds?

First Baptist Church of Jacksonville, Illinois, requests funds from the ABCUSA Matthew 25 Grant to provide support to our outreach ministry, The Personal Needs Pantry. This ministry provides items that are not provided by a typical food pantry or covered by SNAP (food stamp) benefits. These are things such as: toilet paper, shampoo, soap, razors, shaving cream, tooth/oral care products, facial tissues, bandages, laundry detergent, dish soap, diapers, feminine hygiene products and other personal care and/or household cleaning items.

Question 4: How will the funds assist individuals battling poverty and its effects?

Funds given to the Personal Needs Pantry provides the non-food items listed above. These items can be expensive but are necessary to maintain quality of life, a healthy home environment, personal dignity, and the ability to present oneself appropriately to seek and maintain work.

Our mission has always been to serve any household needing our help, regardless of the reason. We open our doors to those receiving long-term assistance as well as those in short-term crisis. Increasingly, however, we are seeing a constituency that we have not previously serviced. This is due to the continued budget crisis affecting the State of Illinois. Many local businesses and non-profits rely on State funding or grants, and because those monies are essentially “in limbo” and not being paid until Illinois passes a budget, business and agencies are furloughing and/or laying off workers. This has caused a major uptick in the number of families reaching out for assistance. We feel called to help these families – any little bit of assistance we can provide means their limited income can go to other bills, thereby helping to avoid a situation of bankruptcy or homelessness.

In addition, our Pantry volunteers provide emotional support and prayer to those seeking our help and referrals to other assistance programs when needed.

Question 5: What is the total cost of the project?

Undetermined – we plan to use all funds and/or products donated to The Personal Needs Pantry for the care of those who need our services – there are no overhead costs and there is no foreseeable end date.

Question 6: Amount being requested from the ABCUSA Matthew 25 Grant

\$ 5,000.00

Question 7: Your other funding source(s):

Solely donations from our congregation and community; there is no provision in our church budget for The Personal Needs Pantry.

Question 8a: Mission Statement

In accordance with directives given by the Scriptures (Deuteronomy 15:11, Proverbs 28:27, Matthew 25:34-45, James 2:15-16, 1 Timothy 6:18 and 1 John 3:17-19) the mission of the Personal Needs Pantry is to provide families in our community who are struggling with job loss, financial instability or poverty a way to obtain basic necessities, allowing them to maintain personal dignity and a healthy home environment.

Question 8b: Financial Statement

The Personal Needs Pantry is a ministry of First Baptist Church of Jacksonville, Illinois that is supported entirely by special offerings and product donations from our congregation and community. As such, we do not have a budget or financial statement for this project. Statements of income and expense for the calendar year 2016 and 2017 YTD are included with this application. All monies given to the Personal Needs Pantry are spent on product inventory to distribute. Volunteers and church staff operate the program and those expenses are picked up by the church's administrative budget.

Over the last 20 months, the Personal Needs Pantry received financial contributions of \$13,743.70 and spent \$12,836.56 for supplies (inventory). In addition to the Matthew 25 Grant, we held a trivia night that generated \$1,142.20, and received donations from local service clubs that totaled \$2,000.

Purchases were made in bulk from local retailers and a Chicago-based wholesaler to reduce cost and stretch funding as much as possible. In addition, an undetermined amount of product donations supplemented our purchases. With these measures, we have reduced our average visit cost to \$14.25. In 2016, the Pantry serviced 661 visits, a 27% increase over the prior year. In the first 8 months of 2017, the Pantry has serviced 503 visits, which puts us on track to service 755 families/visits by year end. It is estimated that it will cost \$12,000 to operate the Personal Needs Pantry in the year 2017.

Note regarding expense statement (account activity): In the interest of full transparency, receipts for purchases and reimbursements listed on the expense statement will be provided promptly upon request.

08/29/2017 09:22 AM

08/29/2017 09:22 AM

	1536 Personal Needs Pantry	Total
01/03/2016	22.50	22.50
01/10/2016	30.00	30.00
01/17/2016	85.00	85.00
01/24/2016	47.50	47.50
01/31/2016	94.50	94.50
02/07/2016	80.00	80.00
02/14/2016	62.50	62.50
02/21/2016	250.00	250.00
02/28/2016	105.00	105.00
03/06/2016	82.50	82.50
03/13/2016	72.50	72.50
03/20/2016	37.50	37.50
04/03/2016	75.00	75.00
04/10/2016	72.50	72.50
04/17/2016	2,020.00	2,020.00
04/24/2016	40.00	40.00
05/01/2016	102.50	102.50
05/08/2016	117.50	117.50
05/15/2016	895.00	895.00
05/22/2016	155.00	155.00
05/29/2016	90.00	90.00
06/05/2016	122.50	122.50
06/12/2016	270.00	270.00
06/19/2016	107.50	107.50
06/26/2016	105.00	105.00
07/03/2016	75.00	75.00
07/10/2016	302.50	302.50
07/17/2016	352.50	352.50
07/24/2016	5.00	5.00
07/31/2016	235.50	235.50
08/07/2016	60.00	60.00
08/14/2016	50.00	50.00

	1536 Personal Needs Pantry	Total
08/21/2016	160.00	160.00
08/28/2016	85.00	85.00
09/04/2016	107.00	107.00
09/11/2016	5.00	5.00
09/18/2016	111.00	111.00
09/25/2016	32.00	32.00
10/02/2016	72.50	72.50
10/09/2016	175.00	175.00
10/16/2016	25.00	25.00
10/23/2016	22.50	22.50
10/30/2016	811.50	811.50
11/06/2016	1,209.00	1,209.00
11/13/2016	67.50	67.50
11/20/2016	5.00	5.00
12/04/2016	125.00	125.00
12/25/2016	1,269.00	1,269.00
12/30/2016	40.00	40.00
Total	10,544.50	10,544.50

08/29/2017 09:22 AM

08/29/2017 09:22 AM

	1536 Personal Needs Pantry	Total
01/01/2017	35.00	35.00
01/08/2017	1,142.20	1,142.20
01/22/2017	75.00	75.00
01/29/2017	90.00	90.00
02/05/2017	180.00	180.00
02/12/2017	15.00	15.00
02/19/2017	45.00	45.00
02/26/2017	80.00	80.00
03/05/2017	46.00	46.00
03/12/2017	124.00	124.00
03/19/2017	42.00	42.00
03/26/2017	31.00	31.00
04/02/2017	60.00	60.00
04/09/2017	205.00	205.00
04/16/2017	50.00	50.00
04/23/2017	5.00	5.00
04/30/2017	80.00	80.00
05/07/2017	71.00	71.00
05/14/2017	5.00	5.00
05/21/2017	20.00	20.00
05/28/2017	35.00	35.00
06/04/2017	40.00	40.00
06/11/2017	20.00	20.00
06/18/2017	85.00	85.00
06/25/2017	90.00	90.00
07/02/2017	60.00	60.00
07/09/2017	20.00	20.00
07/16/2017	50.00	50.00
07/23/2017	41.00	41.00
07/30/2017	152.00	152.00
08/06/2017	80.00	80.00
08/13/2017	30.00	30.00

	1536 Personal Needs Pantry	Total
08/20/2017	40.00	40.00
08/27/2017	55.00	55.00
Total	3,199.20	3,199.20

FIRST BAPTIST CHURCH
Account Activity, January 2016 - August 2017

08/29/2017 09:11 AM

Page: 1

Reference	Journal Date	Month	Description	Debit	Credit
01-5799-001	Personal Needs Pantry				
9064	AP 1/8/2016	January 2016	WALMART COMMUNITY BRC	72.86	
9077	AP 1/13/2016	January 2016	KIM RUNKLE	20.00	
9091	AP 1/28/2016	January 2016	KIM RUNKLE	35.00	
9112	AP 2/4/2016	February 2016	NAEIR MEMBER'S CHOICE	194.50	
9130	AP 2/17/2016	February 2016	KIM RUNKLE	170.84	
9142	AP 2/28/2016	February 2016	WALMART COMMUNITY BRC	42.92	
9175	AP 3/16/2016	March 2016	KIM RUNKLE	56.00	
9194	AP 3/31/2016	March 2016	NAEIR MEMBER'S CHOICE	100.00	
9197	AP 3/31/2016	March 2016	KIM RUNKLE	71.34	
9199	AP 3/31/2016	March 2016	WALMART COMMUNITY BRC	53.18	
9207	AP 4/3/2016	April 2016	KIM RUNKLE	7.35	
9213	AP 4/15/2016	April 2016	KIM RUNKLE	9.00	
9236	AP 4/27/2016	April 2016	KIM RUNKLE	21.51	
9239	AP 4/27/2016	April 2016	WALMART COMMUNITY BRC	76.16	
9255	AP 5/4/2016	April 2016	KIM RUNKLE	56.30	
9260	AP 5/13/2016	May 2016	County Market	148.68	
9285	AP 5/25/2016	May 2016	NAEIR MEMBER'S CHOICE	78.00	
9287	AP 5/25/2016	May 2016	KIM RUNKLE	138.17	
9287	AP 5/25/2016	May 2016	KIM RUNKLE	82.65	
9305	AP 6/9/2016	June 2016	KIM RUNKLE	2,067.16	
9320	AP 6/15/2016	June 2016	WALMART COMMUNITY BRC	192.45	
9341	AP 6/29/2016	June 2016	WALMART COMMUNITY BRC	185.90	
9362	AP 7/18/2016	July 2016	KIM RUNKLE	88.82	
9388	AP 7/31/2016	July 2016	KIM RUNKLE	21.51	
9389	AP 7/31/2016	July 2016	WALMART COMMUNITY BRC	171.63	
9398	AP 8/11/2016	August 2016	KIM RUNKLE	46.46	
9419	AP 8/25/2016	August 2016	KIM RUNKLE	73.60	
9431	AP 8/31/2016	August 2016	KIM RUNKLE	90.37	
9453	AP 9/22/2016	September 201	NAEIR MEMBER'S CHOICE	130.00	
9456	AP 9/22/2016	September 201	KIM RUNKLE	300.57	
9467	AP 9/30/2016	September 201	WALMART COMMUNITY BRC	158.78	
9474	AP 10/6/2016	October 2016	KIM RUNKLE	72.11	
9479	AP 10/9/2016	October 2016	KIM RUNKLE	1,984.35	
9491	AP 10/17/2016	October 2016	KIM RUNKLE	74.16	
9519	AP 11/5/2016	November 2016	WALMART COMMUNITY BRC	169.61	
9554	AP 12/1/2016	December 2016	WALMART COMMUNITY BRC	48.60	
9566	AP 12/11/2016	December 2016	KIM RUNKLE	5.00	
9566	AP 12/11/2016	December 2016	KIM RUNKLE	529.78	
9566	AP 12/11/2016	December 2016	KIM RUNKLE	48.76	
9591	AP 12/28/2016	December 2016	KIM RUNKLE	212.86	
9597	AP 1/7/2017	January 2017	KIM RUNKLE	215.10	
9648	AP 2/8/2017	February 2017	KIM RUNKLE	42.99	
9648	AP 2/8/2017	February 2017	KIM RUNKLE	24.00	
9663	AP 2/15/2017	February 2017	KIM RUNKLE	45.54	
9675	AP 2/26/2017	February 2017	NAEIR MEMBER'S CHOICE	160.00	
9676	AP 2/26/2017	February 2017	KIM RUNKLE	1,670.64	
9679	AP 2/26/2017	February 2017	WALMART COMMUNITY BRC	43.98	
9695	AP 3/5/2017	March 2017	NAEIR MEMBER'S CHOICE	187.00	
9697	AP 3/5/2017	March 2017	KIM RUNKLE	10.78	
9697	AP 3/5/2017	March 2017	KIM RUNKLE	88.84	
9739	AP 4/5/2017	April 2017	KIM RUNKLE	70.80	
9776	AP 5/5/2017	May 2017	WALMART COMMUNITY BRC	10.88	
9822	AP 6/1/2017	May 2017	WALMART COMMUNITY BRC	26.55	

FIRST BAPTIST CHURCH
Account Activity, January 2016 - August 2017

08/29/2017 09:11 AM

Page: 2

Reference	Journal	Date	Month	Description	Debit	Credit
9844	AP	6/14/2017	June 2017	KIM RUNKLE	22.94	
9852	AP	6/19/2017	June 2017	KIM RUNKLE	89.56	
9900	AP	7/19/2017	July 2017	KIM RUNKLE	1,828.56	
9900	AP	7/19/2017	July 2017	KIM RUNKLE	20.00	
9925	AP	7/31/2017	July 2017	KIM RUNKLE	75.61	
9928	AP	7/31/2017	July 2017	WALMART COMMUNITY BRC	95.85	
				Subtotal	12,836.56	
				Personal Needs Pantry	Balance	12,836.56
Total Debits & Credits					12,836.56	0.00