

## ABCUSA MATTHEW 25 GRANT APPLICATION



A generous donor has given a sum of money through American Baptist Churches USA to be used for programs that address "housing, feeding, education and health with regard to the less fortunate." A panel will select recipients for grants of up to \$5,000 largely based on the degree to which the funds will be used to *directly assist* persons described above. The applying ministry must be directly affiliated with American Baptist Churches USA to be eligible to submit an application. Only one application per church or region will be considered within a 24-month period. Grant funds may not be used to fund staff positions, rainy day fund, church benevolent fund, or for capital improvements to facilities. Grant awards will be sent to the ABC church or Region that is applying for the grant; checks will not be made payable to an individual or ministry.

Tab through the document to fill in all the fields below.

1. Applicant Information

Name of Church or Region: Urban Grace Church  
Mailing Address: 902 Market Street, Tacoma, WA 98402  
Phone: 253-272-2184 Federal Tax ID#: 91-0577139  
Region: Evergreen  
Contact person (person completing this form): Jennifer Dean  
Email: jdean@urbangracetacoma.org

Affiliation with American Baptist Churches USA:

☐ Church ☐ Region ☒ Other, please explain Urban Grace, an ecumenical congregation, was created out of historic First Baptist Church of Tacoma. We are now affiliated with the Evergreen Association of American Baptist Churches.

Does your church contribute to United Mission? ☐ Yes ☒ No

Have you previously been awarded an ABCUSA Matthew 25 Grant? ☒ Yes ☐ No

If so, have you submitted your report on the use of the funds? ☒ Yes ☐ No

2. What ministry or group will use these funds?

Community Breakfast Program

If this application is being submitted on behalf of another organization or ministry, you agree to be the fiscal agent for any grant funds awarded. (please initial) n/a

3. Specifically, how do you plan to use the requested funds?

Please include a very brief and specific statement on how the money will be spent. For example: to purchase school supplies for 100 elementary school children; to provide summer camp scholarships for 10 children from low-income families; purchase diapers and wipes to single mothers. You are encouraged to attach a longer description (no more than one page) of the ministry or project.

If awarded, the funds will be used to offset the costs of food and direct service supplies so that we can add fire suppression equipment to our kitchen vent hood. (see attached for longer description)

4. How will the funds assist individuals battling poverty and its effects? What impact do you hope to make on the target group or community?

Our location in downtown Tacoma provides us with the unique opportunity to minister to and provide services for a diverse community of people. Our central location also makes us easily accessible to those who are in need of the basic necessities of food, shelter, and clothing within our community. Guests of our Community Breakfast program are hungry for sustenance and community. With a team of volunteers from our church and other churches in the area such as Peninsula Baptist and Grace Baptist, a free, hearty, and hot breakfast is served along with fellowship, conversation, and even songs led by one of the guests on occasion. During the

colder months, we have often also provided donated blankets and socks to our guests. Throughout the year, volunteer groups collect items such as hygiene supplies, etc. that are also given out. Many of the breakfast guests also seek spiritual nourishment and attend our church's worship services as well.

The Community Breakfast Program meets a vital need in our community. Since 1995, the amount of homeless and low income in Tacoma has increased, causing even more strain on local social service agencies. As a church, providing this one meal a week and giving people access to resources helps us to contribute to alleviating those in poverty in our neighborhoods. Over the years, a community of volunteers and guests has developed and many would call it a family. This program provides more than just food. Not only are our community partnerships providing resources to help alleviate poverty, but it gives volunteers a purpose beyond themselves and guests a dignity and fellowship of friends to come home to each week.

5. Total cost of the project: \$5000
6. Amount being requested from the ABCUSA Matthew 25 Grant: \$5000
7. List other funding source(s): Individual Giving, Ben B. Cheney Foundation
8. Please submit along with your application a copy of:
  - Your mission statement.
  - A financial statement FOR THIS MINISTRY. This can be a budget or projected budget, and should not exceed 2 pages. Church budgets are not acceptable.

By submitting this application on behalf of (church/region/organization name) Urban Grace Church, I certify that all the information submitted with this application is true and correct. We agree to use and/or disburse any grant funds awarded for the sole purpose as described within this application. We will supply a 1-page report on the use of the funds and a photo/photos within six months of receipt of the grant.

Application submitted by (name of person): Jennifer Dean (your name typed here is your electronic signature)

Date: 8/25/16

**Please note:**

- Incomplete applications will not be considered.
- Recipients agree to share their stories via the ABCUSA website.
- Application deadline September 1. Grants will be distributed no later than October 15.
- Only electronic submissions of completed applications and supporting documents will be accepted. Completed applications should be sent via email to [Tina.Turner@abc-usa.org](mailto:Tina.Turner@abc-usa.org).
- Please review the instructions that follow and initial at the bottom to indicate you have read this information.

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## Instructions and information for completing the ABCUSA Matthew 25 Grant application

### 1. General information

Applicants must be a recognized ABC church, Region office or organization directly affiliated with an ABC organization such as ABCUSA, ABHMS and IM.

An ABC church or region may submit an application for a ministry they are supporting. If a grant is awarded, the church or region assumes fiscal responsibility for the use of these funds.

Checks will be made payable to the ABC church, region or affiliated organization. Checks will not be made to an individual or ministry.

### 3. Specifically, how do you plan to use the requested funds?

Briefly describe what will be purchased with the grant funds if awarded. Be specific with the expected use of these funds. This should be a very short and specific statement on where the money will be spent and not include a narrative of the ministry project.

You are encouraged to provide a longer description of the ministry but this additional information must be limited to no more than one page in length.

Please note that grant funds may not be used to fund staff positions and salaries, for capital improvements to church facilities, or to maintain a "Rainy Day fund," or church benevolent fund.

### 4. How will the funds assist individuals battling poverty and its effects?

Describe how the Matthew 25 grant funds will benefit those less fortunate. What effect and impact do you hope to have on individuals battling poverty or the community you are hoping to serve?

### 5. Total cost of the project

List the total amount of this project or ministry need.

### 6. Amount being requested from the ABCUSA Matthew 25 Grant.

One application per church or region will be considered per 24 month period. The maximum amount awarded is \$5,000. If you have previously been a Matthew 25 grant recipient, you must have submitted a follow-up report in order to be eligible to reapply.

### 7. Your other funding source(s).

List all other sources providing funding for this ministry.

### 8. Please submit with your application a copy of:

#### - Your mission statement

Include as an attachment a copy of the church or ministry's mission statement.

#### - A financial statement for this ministry

This budget or projected budget must include specific expenses and income for the ministry applying for the Matthew 25 grant funding. Church budgets are not acceptable.

### Other information and requirements

By submitting an application,

- You certify that all information submitted is true and correct;

- You agree to use and/or disburse any awarded grant funds for the sole purpose as described within this application;
- You agree to supply a one page report on the use of funds and a photo/photos within six months of receipt of the grant;
- You give ABCUSA permission to share your story via the ABCUSA website or newsletter;
- You give ABCUSA permission to use the photograph(s) submitted for printing and/or posting.

I have reviewed the instructions provided. (initial here) JD

Your typed name and initials are your electronic signatures on this document.

## Ministry Description:

For over 21 years, our Community Breakfast program has provided sustenance and fellowship to hundreds of guests on a weekly basis. We open our doors every Sunday morning to approximately 250+ people including adult men and women as well as many young adults and children. For those that have experienced chronic homelessness, for the recently homeless, and for food insecure individuals the breakfast is a safe, welcoming place. Some have been attending for years. Many of our volunteers have also been serving with the breakfast for decades. They too have found a family to return to each week.

The Community Breakfast program provides a rare opportunity to host many homeless and low-income in one room, so we partner with local social service organizations to connect those in need with the tools and services that address their long-term needs. Last year we formed a successful partnership with University of Washington-Tacoma's Physician's Assistant program to provide a monthly foot care clinic that addresses the serious foot needs of the homeless that are often wearing ill-fitting shoes and walking for hours on end. Community Healthcare has begun coming in on a regular basis to take blood pressure, check medications, and encourage individuals to take advantage of the free healthcare they offer. We've also partnered with organizations that have helped people sign up for healthcare and food stamps.

Though a crucial program of our church, the Community Breakfast has never been a line item in our general church budget. The generous donations of church and community members as well as grants and bequests have kept this program running for over 20 years. Our coordinators are very frugal and food is frequently donated as well. There has not been a Sunday missed in 20 years due to lack of funding, but it has been tough at times.

The Community Breakfast Program uses most of its limited funds on food and, as a result, we've had to make do with ageing equipment and space. Our church was built in 1925 and though we are very grateful for its "good bones," there are many areas of the church that desperately need updates. We are grateful for the generosity of donors and grants such as the ABCUSA Matthew 25 grant that has helped us make some of these improvements over the past few years, particularly in our large kitchen and fellowship hall which the Community Breakfast program uses. We are slowly but surely getting our kitchen up to code but still have a few projects to complete to meet the need.

This year we would like to purchase the necessary equipment to provide fire suppression in our vent hood in the kitchen. We have had the hood for several years, but because of cost restraints it has only been used as a fan and has never had the actual equipment that would activate fire suppression in case of emergency. Each week, our breakfast menu consists of hot and hearty food such as pancakes, eggs, sausage, French toast, etc. Large griddles are used to prepare these foods and there is always oil and grease. We want to make sure our volunteers and kitchen space are as safe as possible, so the installation of the fire suppression equipment will be a large step forward in this arena.

Funds received from the ABCUSA Matthew 25 grant would be used to offset the costs of food and direct service supplies so that we can use other income to complete the above mentioned equipment upgrades. This equipment would greatly increase our effectiveness and safety each Sunday and help us to sustain a ministry of hospitality, welcome, and resources in the coming months and years.

**Commented [M1]:** I thought this sentence was hard to understand, so I rewrote it. The only thing I cut was the mention of DSHS services. Perhaps we put that back in?

**Mission Statement:**

To DEVELOP and to BE a church in downtown Tacoma that serves the city and its people by proclaiming the Good News of God's love, grace, and justice revealed in Jesus Christ.

**Community Breakfast Program General Budget****Income**

Individuals	\$	8,500.00
Organizations	\$	500.00
Other	\$	500.00
<b>TOTAL</b>	<b>\$</b>	<b>9,500.00</b>

**Expenses**

Food & Supplies	\$	8,500.00
Community Outreach	\$	500.00
Administration	\$	100.00
<b>TOTAL</b>	<b>\$</b>	<b>9,100.00</b>

**NET DIFFERENCE**        **\$ 400.00**