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**CALL FOR APPLICATIONS  
ABCCR ASSOCIATE EXECUTIVE MINISTER**

The American Baptist Churches of the Central Region (ABCCR) consists of about 215 churches in Kansas, Oklahoma and Arkansas. Congregations range from rural, small town and suburban to inner city and reflect a wide diversity of ethnic, economic, generational and social perspectives. We partner together in ministry to help each church fulfill Christ's mission.

**JOB SUMMARY**

The Associate Executive Minister is part of the Executive Ministry Team who serves the Central Region's churches and clergy establishing and nurturing healthy relationships with pastoral leaders and congregations. The Associate Executive Minister serves as a source of affirmation, encouragement and resources to the churches and functions as a representative of the Region and denomination.

**PERSONAL CHARACTERISTICS**

- Committed follower of Jesus Christ, spiritually alive and emotionally mature
- Person of prayer
- Models personal and spiritual integrity
- Demonstrates an optimistic, positive attitude
- Maintains a teachable spirit and open to new ideas
- Demonstrates an ability to deal with conflict situations in a positive and redemptive way
- Demonstrates cross-cultural experience and sensitivity
- Good steward of financial resources
- Is an able communicator

**GENERAL MINISTRY STAFF EXPECTATIONS**

- Positive attitude about ABCCR and ABCUSA
- Committed to ABCCR mission and purpose
- Active member of an ABCCR church
- Agrees to work as a team member with ABCCR staff
- Work out of the Central Region Office in Topeka, Kansas
- Ability to travel

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*Growing Healthy Churches to Fulfill Christ's Mission*

Rev. Dr. John S. Williams, Executive Minister  
Cell Phone: 785/764-6881  
Email: [john.williams@abccr.org](mailto:john.williams@abccr.org)

## **SPECIFIC PORTFOLIO RESPONSIBILITIES**

- Serve as Pastoral Search and Call Consultant for ABCCR churches
- Represent the Region and denomination for ABCCR events and special occasions
- Relate to ABCCR Vision Teams as assigned by the Executive Minister
- Act as a network connector between Areas, Region and denomination
- Assist the officers of Areas and/or clusters in program and mission design and implementation as requested
- Work with clergy to encourage their health and faithfulness as spiritual leaders and organizational change agents
- Provide resources to the Region and churches in stewardship programming
- Provide resources in leadership development across the Region
- Assist churches in mission promotion and education
- Serve on the Executive Committee for the ABCCR Board of Directors
- Submit articles and information for publication in the Central Region Life newsletter and/or other ABCCR publications or brochures
- Participate in cross-training for the skills and duties necessary for the Executive Minister function in order to serve in such capacity because of absence, illness or other cause
- Perform such administrative duties as assigned by the Executive Minister
- Report directly to the Executive Minister.

## **EDUCATION AND EXPERIENCE**

- ABC recognized Ordination which includes base requirement for education (Master of Divinity preferred)
- Appropriate ministerial and/or pastoral experience
- Ability to articulate a strong sense of Christian and pastoral identity.
- Must possess excellent leadership, organizational, writing, communication, technology and time-management skills.
- Collaborative work style and willing to travel across the region (Kansas, Oklahoma and Arkansas).

## **HOW TO APPLY**

The **search** process will continue until a suitable candidate is called to the position. Letters of interest (including ABPS profile, ministry resumes and references) should be sent to Rev. Dr. John S. Williams, Executive Minister, American Baptist Churches of the Central Region, 5833 SW 29th St., Topeka, KS 66614. Email submissions are encouraged. Please email Dr. Williams at [john.williams@abccr.org](mailto:john.williams@abccr.org).