



The American Baptist Extension Corporation (ABEC) is hiring.

ABEC is seeking a Field Representative

Is this position for you?

Who we are

ABEC is a mission focused financial organization serving the United States and Puerto Rico. ABEC exists to assist churches and institutions with acquisition, construction and renovation of property for spreading and sharing the Gospel of Jesus Christ. We are able to carry out our mission when individuals, churches and institutions invest funds with ABEC that ABEC in turn makes available for building projects. With an ABEC investment you are supporting church building.

Who we seek

The **ABEC Field Representative** must be a dynamic self-starter with a passion to provide faith-based financial services and products to assist Baptist leaders and congregations in meeting their ministry needs. You would be responsible for promoting ABEC's products and services to a diverse constituency group. The **ABEC Field Representative** is an advisor on aspects of building planning and financing. This is a fulltime exempt position and is open immediately.

As the ABEC Field Representative you will:

- ☐ Promote ABEC and its mission
- ☐ Build and strengthen relationships with Baptist churches and affiliated partners
- ☐ Communicate with pastors, congregational leaders and other prospective clients of various ABEC services and products
- ☐ Work collaboratively with ABEC staff, providing updates on potential lending opportunities and on borrower, investor and partner organization relationships
- ☐ Lead and attend conferences and other training events to inform prospective clients of available ABEC products and services

- ☐ Other relevant duties, as assigned.

Requirements for the *ABEC Field Representative*:

- ☐ College degree
- ☐ Minimum of three (3) years of relevant experience in s, loan services, commercial lending or facilities planning
- ☐ Excellent verbal and writing skills
- ☐ Ability to read and understand financial statements
- ☐ Proactive and resourceful leader with strategic thinking and critical analysis skills
- ☐ Effective collaboration in diverse and multi-cultural settings
- ☐ Background in Baptist polity, preferred
- ☐ Tech-savvy with ability to use Microsoft Office, video conferencing and databases a must
- ☐ Ability to live in commuting distance from the main offices in King of Prussia, PA (relocation assistance available)
- ☐ Travel required

Competitive salary and full benefits offered. ABEC supports continued development of skills, abilities and competencies.

To apply, please submit a *Cover Letter* and *Current Résumé* to:

<http://abhms.org/abecemployment/>

Application deadline: October 20, 2017

The American Baptist Extension Corporation is an equal opportunity employer.